



How to Request Municipal Zoning Confirmation for a Short-Term Rental

Aug. 9, 2024

Do you operate a short-term rental in the Municipality of the County of Kings and require a Municipal Zoning Confirmation Letter for the [new Short-Term Rental Regulations recently announced by the Government of Nova Scotia](#)? Follow these steps to request help from Development staff with the Municipality of the County of Kings.

Email inquiry@countyofkings.ca with the following information:

- State that you're applying for a Zoning Confirmation Letter
- Provide the civic address of the property
- Include the Assessment Account Number (AAN) or Property ID (PID)
- Clarify what type of short-term rental you are applying to register with the Province:
 1. Tell us how many units are rented and what type of operation you're running. For example, is it a hotel, bed and breakfast, Airbnb, etc.?
 2. Indicate where the rental units are located in the structure (a room, the entire house, an accessory or secondary dwelling unit, etc.)
- Include your email, phone number and mailing address for contact information.

Pay the required \$25 application fee using one of the following payment options:

- A. E-transfer to etransfer@countyofkings.ca. (Please quote your name, the property's address and type of accommodation in the message box)
- B. Credit card (2.5% service fee) - Credit card link: [Municipality of the County of Kings - Paymentus](#) (Account Number is 99999999)
- C. Debit, cash or cheque (In person at Municipal Office, 181 Coldbrook Village Park Dr.)

Questions about how the Municipality can help?

inquiry@countyofkings.ca

1-888-337-2999

902-678-6141

